

Upload images and files in Dynexite

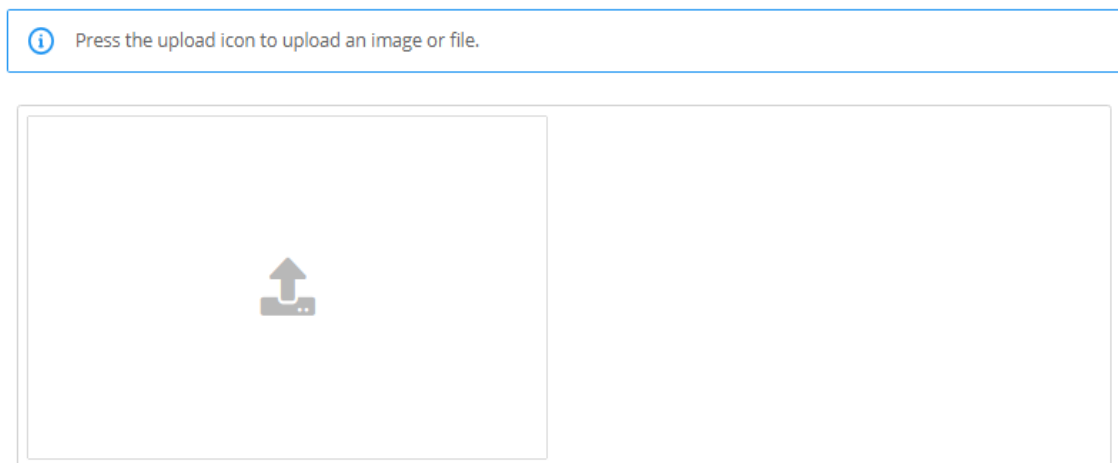
Version: 2.0 dated 12 July 2021

Overview

Some of your electronic exams can be done in our e-exam system Dynexite. In general, you use your notebook or PC to participate in such exams. Some Dynexite exams contain tasks that require you to use your smartphone to take images and upload them. Alternatively, you can upload files directly from your PC. These instructions show you how to do this.

How to complete an upload task

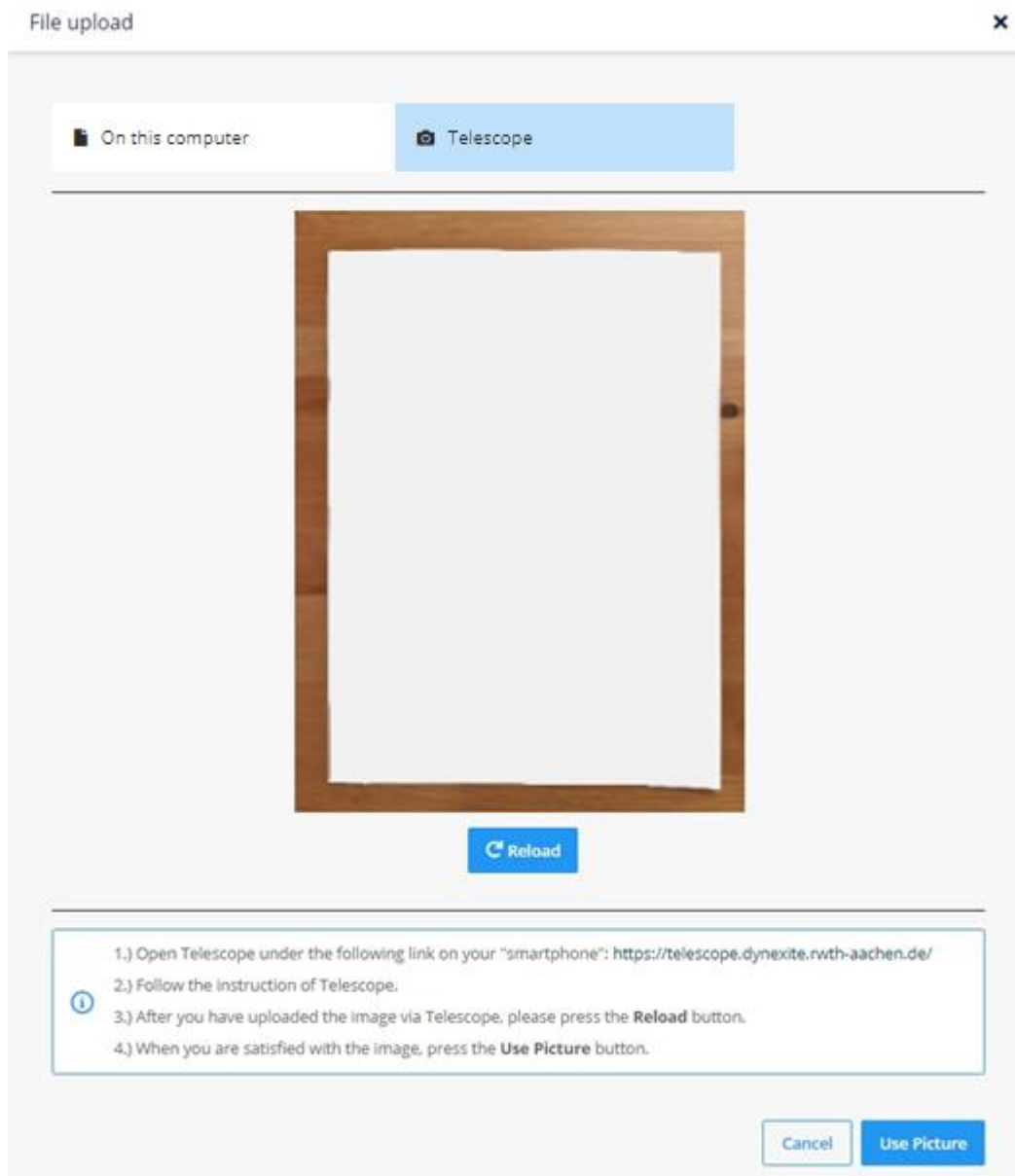
1. You have a task in front of you that requires you to upload images or files.



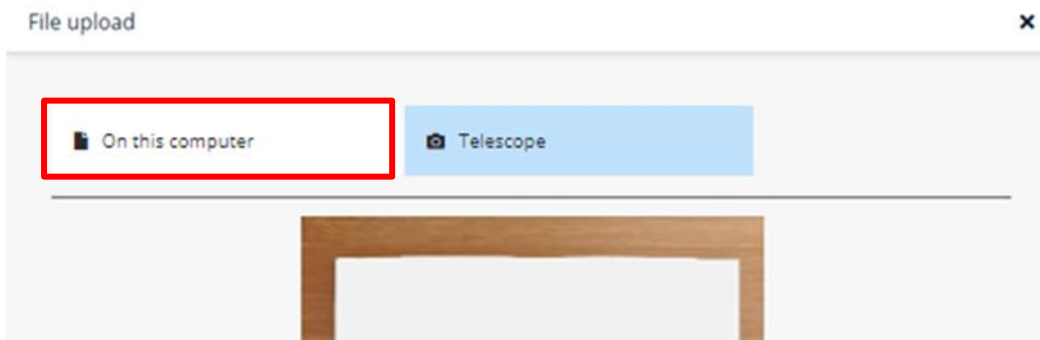
2. Press the upload icon.



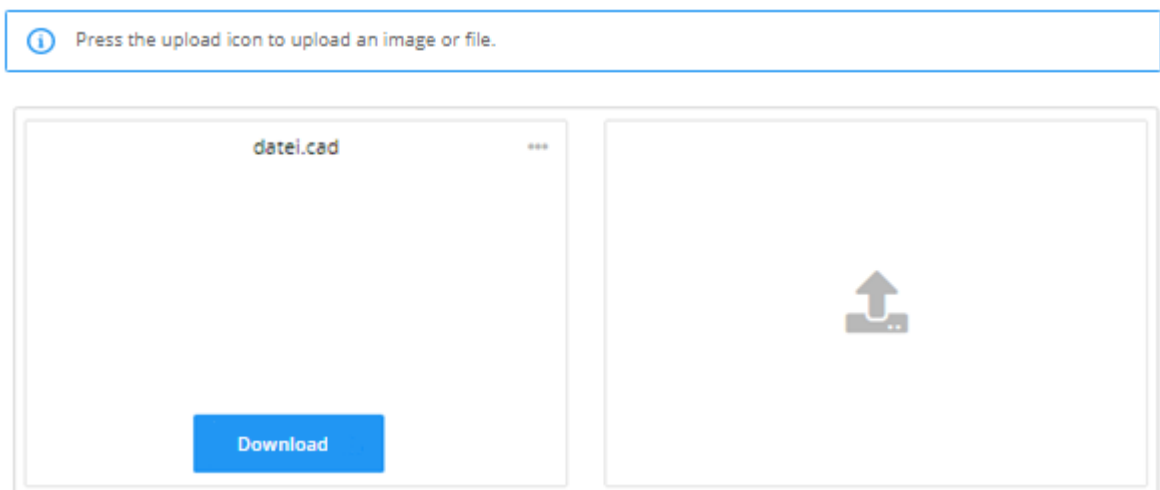
3. A new window opens. This window allows you to select images and files from different sources. If you want to upload files directly from your PC, follow the instructions from step 4. To take and upload photos with your smartphone, follow the instructions starting at step 7.



4. Press the “On this computer” button to upload a file from your PC.



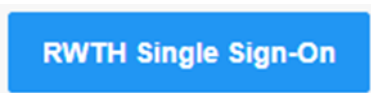
5. A file selector dialog opens. Select a file from your PC and confirm. The appearance of this dialog depends on your operating system.
6. The selected file will automatically be uploaded and part of your exam. Depending on the file type, you will either receive a preview (see step 20 for images) or you can download the file to check it again.




7. If you would like to take and upload photos with your smartphone, open an internet browser on your smartphone, e.g. Chrome or Safari. Open the following link in the browser on your smartphone:

<https://telescope.dynexite.rwth-aachen.de/>

8. Press the “RWTH Single Sign-On” button.



9. You will automatically be redirected to the RWTH Single Sign-On. Log in with your TIM username and password.

A login form titled "RWTH Single Sign-On". It contains a "Benutzername" field with the value "ab123456", a "Kennwort" field with masked characters and a visibility toggle, two checkboxes for login options, a blue "Anmeldung" button, and links for "Benutzername vergessen?" and "Kennwort vergessen?".

RWTH Single Sign-On

Benutzername ⓘ
ab123456

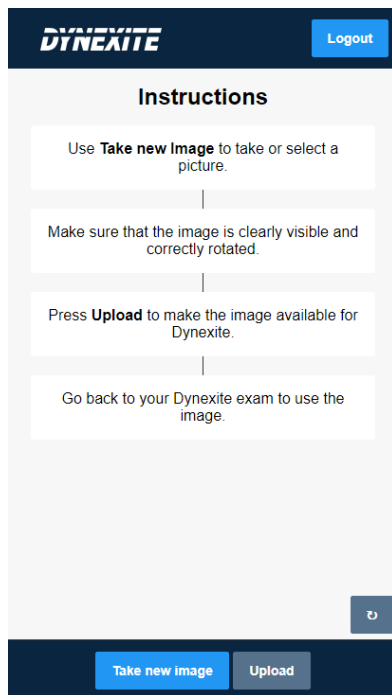
Kennwort ⓘ

Anmeldung nur am aktuellen Serviceprovider ⓘ
 Übersicht der zu übermittelnden persönlichen Daten anzeigen ⓘ

Anmeldung

[Benutzername vergessen?](#)
[Kennwort vergessen?](#)

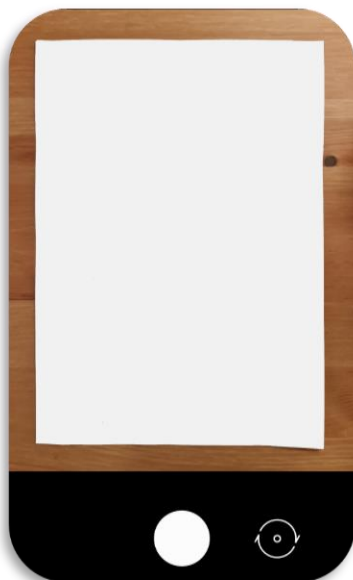
10. After signing in, you are directly brought to the so-called Telescope App.



11. Press the “Take new image” button at the bottom of the screen.



12. Now the camera app of your smartphone opens. Take a picture of the required page.

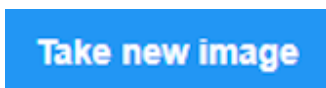


13. This page is now displayed in the Telescope App. Check that the content of the page is easy to read and that the image is in the desired orientation.

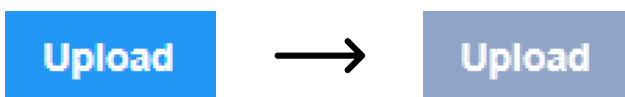
If you want to **rotate the image**, press the rotate button until the image has reached the desired orientation.



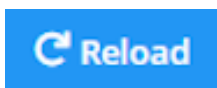
If you are **dissatisfied with the image**, press the “Take new image” button and repeat the procedure.



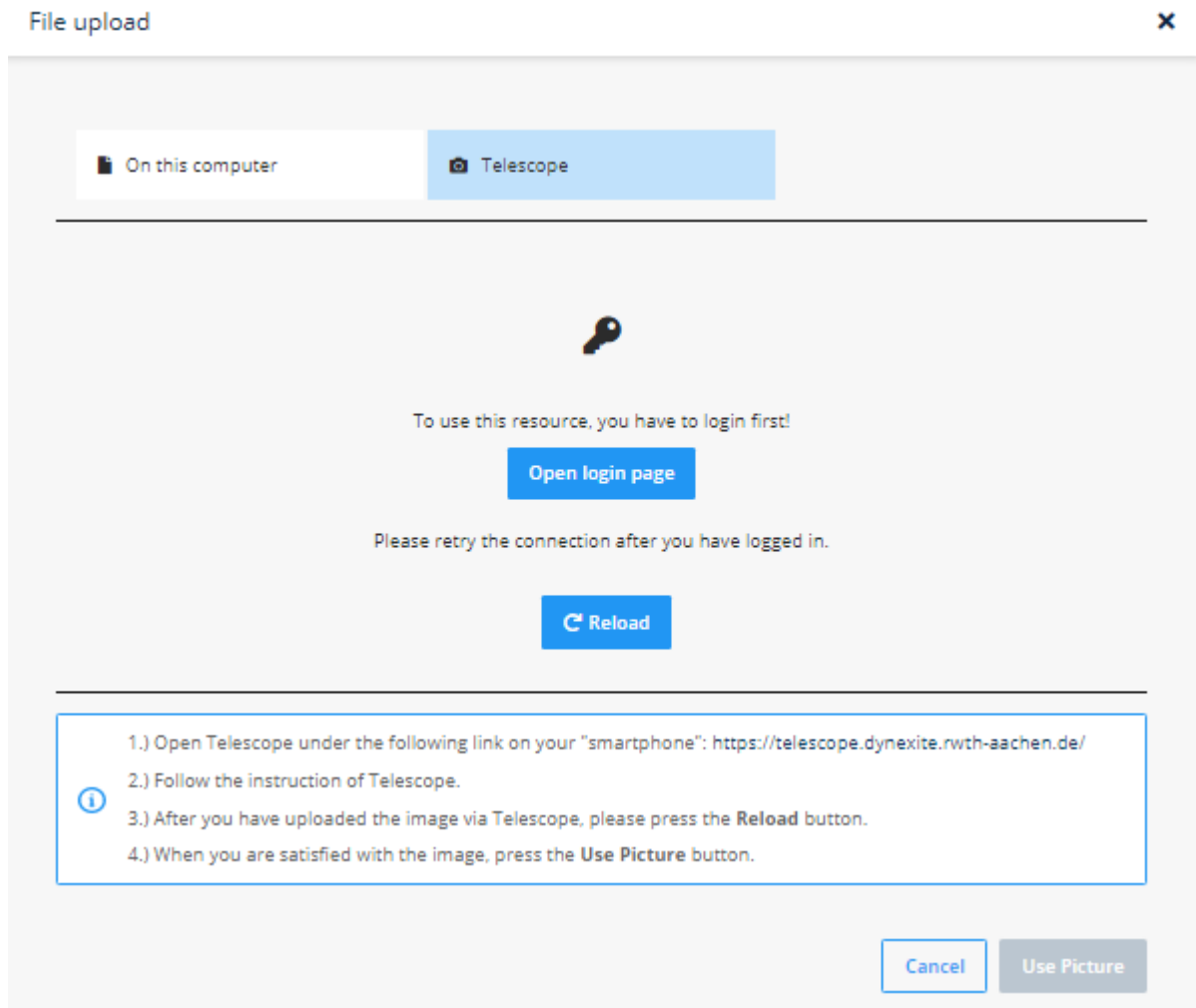
14. If you are satisfied with the image, press the “Upload” button. After the image has successfully been uploaded, the button turns gray and you receive a message.



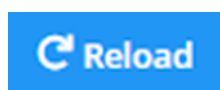
15. Go back to your PC and press the “Reload” button.



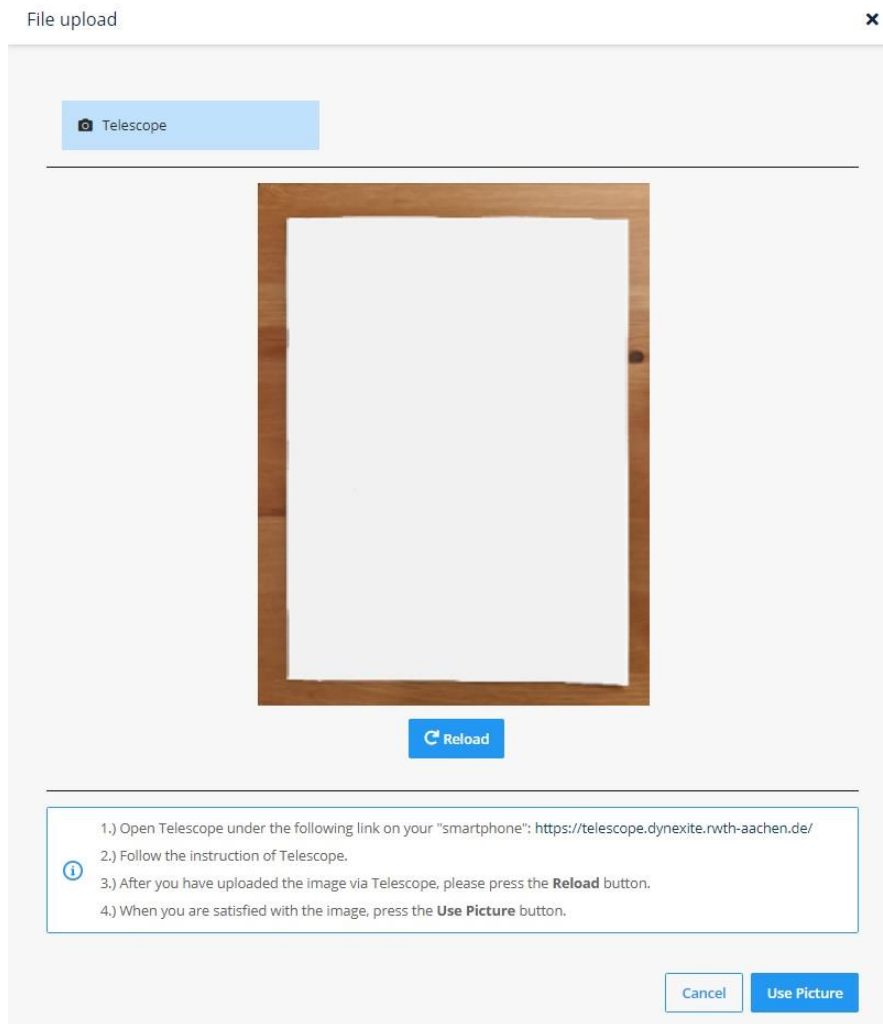
16. In rare cases, an additional login step is required, e.g. if no matriculation number is linked to you in Dynexite.



Press the “Open login page” button. A login window opens. Log in via RWTH Single sign like you did on your “smartphone”. After logging in, press “Reload image”.



17. The uploaded image is now displayed in the browser.
Attention: The image is not yet saved in your Dynexite exam!

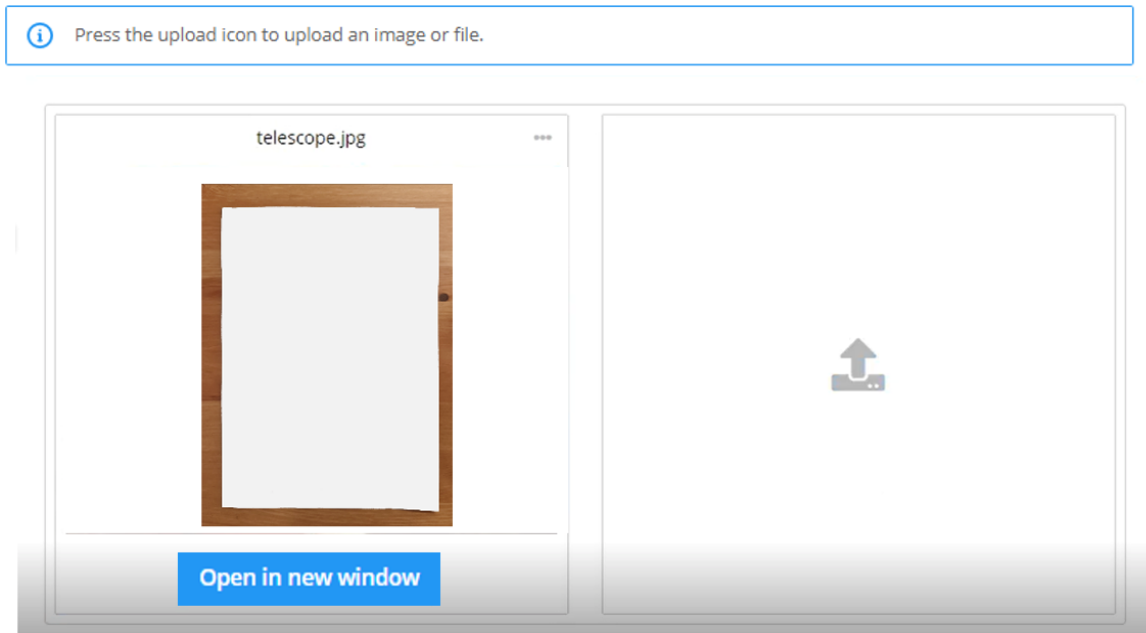


18. You can now check again whether you are satisfied with the image. If you are **dissatisfied** with the image, simply use your smartphone to take another image and upload it. Then, press the “Reload” button on your PC again to display the new image.

19. If you are satisfied with the image, press the “Use Picture” button.



20. Now the image is displayed in the browser and is part of your exam.



A green notice at the bottom of the window also confirms that the image has successfully been uploaded.




21. Now you can take as many images or upload files as you want by going through the procedure again **from step 2**.

22. To delete uploaded images or files, click on the three dots **...**. The delete menu appears.

Delete

Move up

Move down

23. If you have uploaded several images or files, you can change their order by pressing on “Move up” or “Move down” in the  menu.
Alternatively, you can drag the images or files manually **with the mouse** to change their order.
24. Once you have uploaded all required images or files, you can proceed with your exam.